



RIVENDELL STUDY CENTER, INC.
Application for Admission
2009-2010 Academic Year

Family Name: _____

Application Process:

1. Submit a completed application with an annual \$100.00 (per family) application fee. Application fee is only \$50.00 if you register by MAY 15, 2009.
2. Schedule an interview for parents and new student(s) with Rivendell Study Center, Inc. (hereafter Rivendell) Board member(s).
3. The Board will notify family of decision to accept/decline admission based on the Application and Interview.

General Information:

Student (#1) Name: _____ Nickname: _____ D.O.B. ___/___/___

Grade Entering: _____ School Last Year: _____

Desired Status: Full-time student ____ A la carte student ____ (please specify classes)

Classes desired (a la carte only) _____

Student (#2) Name: _____ Nickname: _____ D.O.B. ___/___/___

Grade Entering: _____ School Last Year: _____

Desired Status: Full-time student ____ A la carte student ____ (please specify classes)

Classes desired (a la carte only) _____

Home Address _____

City/State/Zip _____ Home Phone _____

Family Email address (will be used for all official Rivendell correspondence)

Father's Name _____ Daytime Phone _____

Address: _____ Cell Phone _____

Mother's Name _____ Daytime Phone _____

Address: _____ Cell Phone _____

Guardian's Name (if applicable) _____ Daytime Phone _____

Address: _____ Cell Phone _____

Names of Other Children _____ Grade _____ School attending _____

Family Information:

Church Attending: _____

Pastor's Name: _____ Phone Number: _____

Address: _____

What unique vocational hobby or life experience do you (parent or guardian) have which you could share with the Rivendell community? _____

Please check and initial (when space is provided) each of the following questions (1-7).

1. Do you agree to have your children taught in accordance with Rivendell's Statement of Faith?

Yes No Initials: _____

2. Have you read the Family Handbook?

Mother: Yes No Father: Yes No Guardian: Yes No

Initials: _____ Initials: _____ Initials: _____

3. Do you support the following aspects of the curriculum and school policies?

Discipline Policy: Yes No Initials: _____

Communication Policy: Yes No Initials: _____

Home Assignments: Yes No Initials: _____

Frequent Memorization: Yes No Initials: _____

Teaching Latin: Yes No Initials: _____

Learning Disability Policy: Yes No Initials: _____

Dress Code: Yes No Initials: _____

Classical Emphasis: Yes No Initials: _____

Dispute Resolution: Yes No Initials: _____

If you answered "No" to any of the above, please explain (use a separate sheet of paper if necessary).

4. Is either parent, step-parent, or guardian opposed to a Christian educational framework?

Yes No If yes, please explain: _____

5. Does your child want to attend Rivendell?

Yes No Initials: _____

If No, please explain: _____

6. What do you expect the role of Rivendell to be with respect to the discipline of your children?

Initials: _____

7. Are you willing to resolve any conflicts that may arise in accordance to the policy and procedures set forth in the Family Handbook?

Yes No If No, please explain: _____

Briefly explain your goals for your student(s) in the 2009-2010 academic year:

Signatures

We (I) hereby certify that all the foregoing information is accurate and true as of the date below. We (I) have signed the attached Statement of faith representing that we (I) believe in and agree to the applicant(s) being educated based on the Statement of Faith. We (I) have carefully considered participation of our child(ren) in the Rivendell Study Center, Inc. As parents (legal guardians), we (I) certify that we (I) support the philosophy of Rivendell Study Center, Inc., and we (I) agree to require the applicant as well as ourselves to abide by all programs, and academic/disciplinary rules and regulations outlined by Rivendell Study Center, Inc. in the Family Handbook and other written materials. We understand that admission to Rivendell Study Center, Inc. is solely at the discretion of the board members who operate the Study Center and that such admission may be terminated at any time.

Parent (Father) or Guardian

Date

Parent (Mother) or Guardian

Date

Learning Disabilities

Rivendell is not equipped or staffed to accommodate students with learning disabilities or those who are having trouble with emotional or behavioral problems. For your child's best interest, please be candid when you answer the following questions. Please answer this section for each child who is applying for admission to Rivendell. A "yes" answer does not mean that the student will be immediately disqualified for admission to Rivendell. Further elaboration on your answers may be requested during the Board interview. Please use a separate sheet of paper for additional children.

Student #1 Name: _____

1. Does your child have any learning disorders? Yes No
 2. Has the student ever been examined or treated by a counselor/doctor/psychiatrist for hyperactivity or attention deficit disorder? Yes No
 3. Has the student ever seen a counselor/doctor/psychiatrist for any type of social, behavioral or mental problems? Yes No
 4. Has the student ever been referred for testing or placed in a special program? Yes No
 5. Has the student ever been suspended by or expelled from a school? Yes No
 6. Do you suspect or have you been told that your child may have dyslexia? Yes No
- If you answered "yes" to any of these questions, please explain: _____
-

Parent or Guardian

Date

Parent or Guardian

Date

Student #2 Name: _____

1. Does your child have any learning disorders? Yes No
 2. Has the student ever been examined or treated by a counselor/doctor/psychiatrist for hyperactivity or attention deficit disorder? Yes No
 3. Has the student ever seen a counselor/doctor/psychiatrist for any type of social, behavioral or mental problems? Yes No
 4. Has the student ever been referred for testing or placed in a special program? Yes No
 5. Has the student ever been suspended by or expelled from a school? Yes No
 6. Do you suspect or have you been told that your child may have dyslexia? Yes No
- If you answered "yes" to any of these questions, please explain: _____
-

Parent or Guardian

Date

Parent or Guardian

Date

Financial Agreement

Full-Time Students

We understand that Rivendell makes financial decisions based upon its projected annual revenue. We agree that by registering our child(ren) in Rivendell, we are obligated to pay for a full year's tuition for each of our children enrolled in Rivendell. In the event that a student who is registered in Rivendell on a full-time basis wishes to withdraw from Rivendell between July 15 and the first day of Rivendell's academic year, the student's parents remain obligated to pay one-quarter of the full year's tuition, unless the student is able to be replaced by another student within one month of withdrawal. In the event that a student who is registered in Rivendell on a full-time basis wishes to withdraw from Rivendell after the first day of Rivendell's school year, the student's parents remain obligated to pay one-half of the full year's tuition, unless the student can be replaced by another student within one month of withdrawal. In the event that a student who is registered in Rivendell on a full-time basis wishes to withdraw from Rivendell after January 1, the student's parents remain obligated to pay the full year's tuition, unless the student can be replaced by another student within one month of withdrawal. The Board on a case-by-case basis will determine exceptions to this policy.

Full-time Tutoring Service Fee: **\$950.00** per student.

A La Carte Students

We understand that Rivendell makes financial decisions based upon its projected annual revenue. We agree that we will notify of the student's final selection of a la carte classes no later than the date of the family interview. If the student wishes to drop a class(es) between August 1 and the first day of Rivendell's school year, the parents remain responsible to pay Rivendell one-quarter of the full year's tuition per dropped class, in addition to the full tuition for those classes for which the student remains enrolled. If the student wishes to drop a class(es) after the first day of Rivendell's school year, the parents remain responsible to pay Rivendell one-half of the balance of the full year's tuition per dropped class, in addition to the full tuition for those classes for which the student remains enrolled. Please note that preference will be given to those students applying for full-time admission. Enrollment for full-time applicants will remain open until July 31. Part-time applicants who may lose their spot will be notified of such and will be given the option of switching to full-time enrollment in order to retain their spot. After July 31, any open class spots will be filled on a first-come, first served basis without respect to full-time or part-time status. Therefore, no part-time student will lose his or her spot in a class after July 31, even if another application for full-time enrollment is received after July 31.

A La Carte Tutoring Service Fee: **\$350.00 per class** (maximum \$950.00).

Methods of Payment

Payments are due on the first of each month starting with August. Families may choose to pay the full year's tuition at once. Alternatively, families will be asked to submit either two (2), or ten (10) post-dated checks by July 15, 2009, to simplify the collection of fees. The checks must be received by July 15, 2009 or the student will be moved to the wait list and may be replaced by the first paying applicant on the list. There will be no month-to-month collection of tuition fees. A fee of \$30.00 will be charged for dishonored checks.

Two (2) post-dated checks would be dated August 1 and January 1. Ten (10) post-dated checks would be dated the first of each month for the months August through May. I/we agree to the tuition and payment terms of Rivendell Study Center, Inc. as set forth herein.

Parent or Guardian

Date

Parent or Guardian

Date

Note: A non-refundable, one-time application fee of \$100.00 per family (\$50.00 if before May 15) is due with this application. This fee does not go toward payment of tuition or books. If the applicant is accepted into Rivendell, the application fee will be processed; otherwise, it will be returned.

PLEASE MAIL COMPLETED APPLICATION AND APPLICATION FEE TO:

Mrs. Heather Asbach
1920 Harvey Road
Grand Island, NY 14072

Please make checks payable to **Rivendell Study Center, Inc.**

FAMILY INTERVIEW

A family interview will be conducted by a Board member and the Head of Study Center at a mutually convenient time.

WAIVER

We/I understand the nature of these classes and their activities and with such knowledge I/we voluntarily release the host church and the Board members of Rivendell Study Center, Inc. and their representatives, agents, employees, including Parents of the Day and tutors, from any and all liability related to the activities of this program. We/I understand that, in the event that medical attention is required, Rivendell Study Center, Inc. will make all reasonable efforts to contact us/me. However, if we/I cannot be contacted, we/I give our/my permission to Rivendell Study Center, Inc. to secure the services of a licensed physician to provide the necessary treatment including anesthesia, surgery, medication, and intravenous (IV) for my child(ren).

CHILD'S NAME

Signature of Parent

Date

Signature of Parent

Date

Print Name of Parent

Print Name of Parent

Home Phone Number

Work Phone Number

Cell Phone/Beeper

Emergency Telephone Numbers (Relative, Neighbor, Friend) _____

Student's Personal Physician's Name and Phone _____

Insurance Company _____

Policy # or Group # _____

Address of Insurance Company _____

Allergies _____

Medications (regularly used) _____

Medical Condition _____

Attach Copy of Insurance Card if Provided

STATEMENT OF FAITH

The following statements are the basic elements of Christianity that will be taught, and which the policies and practices of Rivendell Study Center shall reflect, at all grade levels.

1. We believe the Bible is the Word of God, inspired by the Holy Spirit, inerrant in the original languages, infallible and the final authority in faith and life.
2. We believe that there is one living and true God, eternally existent in three persons: Father, Son and Holy Spirit. We believe the God we serve is the creator and sustainer of all things, and the source of all truth. He is holy, righteous, good, loving, just, and full of mercy.
3. We believe that God upholds, disposes and governs all creatures, actions and things, and that God, in His ordinary providence, makes use of means, yet is free to work without, above or against them at His pleasure.
4. We believe that because of Adam's sin all mankind stands guilty before God and in need of redemption. The sinful condition of man's heart is revealed in passive and active rebellion against God, and cannot be changed by man's power or will. For the salvation of such lost and sinful men, regeneration by the Holy Spirit is absolutely necessary.
5. We believe in the true deity and full humanity of our Lord Jesus Christ. We believe in His virgin birth, in his sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father and in His personal return in power and glory.
6. We believe that salvation is by grace through faith alone, and that good works, done in obedience to God's commandments, are the fruits and evidences of a true and lively faith.
7. We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life.
8. We believe in the resurrection on the last day and that all will be judged by Jesus Christ. We believe in the existence of a literal heaven and a literal hell.

We (I) acknowledge and agree that all classes offered by Rivendell will be taught in a manner consistent with Rivendell's Statement of Faith. (Signed by both parents.)

Father's Signature

Date

Mother's Signature

Date

Guardian's Signature

Date

Are there any points in Rivendell's Statement of Faith that are inconsistent with your convictions? _____ If so, please explain:

STUDENT RULES OF CONDUCT

This is the basic code of conduct that Rivendell requires all students to obey.

1. Students are expected to observe Christian standards of behavior and conversation. For example, students must speak honestly, respect their peers and submit to authority.
2. Students shall promptly and cheerfully obey the reasonable directive of a tutor or the Parent of the Day.
3. Students must comply with the dress code in all respects.
4. Chewing gum and electronic musical devices or games are not permitted at the Study Center. Cell phones are allowed, but must be kept out of sight and set to vibrate or off. They may be used to contact a parent between classes if necessary. Text messaging during class is not acceptable behavior.
5. Students are expected to be aware of and avoid the off-limit areas of the building. Students should not play on or around cars in the parking lot.
6. Running is not allowed in the building.
7. Students are expected to treat all class materials and facilities with respect and care.
8. Students are expected to treat one another, tutors, staff, Parent of the Day, and other parents with kindness and respect. Teasing, criticizing, name-calling and other forms of verbal or physical abuse are not acceptable behavior.
9. Students are expected to treat prayer and class discussion with proper reverence. Jokes, songs, or behavior that trivialize or exhibit disrespect towards God or others are not acceptable behavior.
10. Public displays of affection in the context of boy/girl relationships are not permitted at Rivendell. Jokes and teasing on this subject are not acceptable behavior.
11. Any missed work due to absences should be completed in a timely manner as set forth in the Home Assignment Policy in the Family Handbook.
12. Students may not speak out of turn during class time and must raise their hand.
13. Clowning around and other forms of disruptive class behavior are not acceptable behavior.
14. It is expected that students will work diligently, participate in class discussions, and concentrate on their work while at the Study Center.
15. Students accept responsibility to complete all homework assignments in a timely manner and be prepared to participate in class discussions.
16. Students recognize that they are to be held responsible for their conduct, both in action and attitude, by their parents, tutors, and those in authority at Rivendell.

Parent's or Guardian's signature indicates parental review with student. Date

Student's Signature Date

Copy One: Family Reference

